

Travel Procedures

Winona / Wyonegonic 2010

General Automobile Safety Procedures

- Enter camp off of Hio Ridge Road, onto Winona Road.
- Speed limit is 20 MPH except for 5 MPH zones at riding stables and dining hall area, as well as any area in which campers or staff are present.
- Directions to camp can be downloaded from our website at: www.winonacamps.com
- For GPS or mapping software, our street address is:
35 Winona Road, Bridgton, Maine, 04009

AUTOMOBILE ARRIVALS:

June 30th after 9:00 AM , July 24th preferred after lunch.

OPENING AND CHANGEOVER DAY DROP-OFF PROCEDURES:

- A Winona Director will greet everyone at the Dining Hall upon arrival to check-in.
- The Winona Director will provide in camp directions, as parents will drive directly to each camper unit.
- Parents are asked to remain at camp until the camper(s) have been screened in at the health center.
- Exit will be on the same road as entry. One-way traffic through our Junior Unit.

LATE ARRIVALS

- *After 4:00 PM on opening day and midseason day, any unaccounted Automobile arrivals will be contacted by phone by the Winona office.*

AUTOMOBILE DEPARTURES:

July 24th between 8:00 AM & 11:00 AM, August 17th between 8:00 AM & 11:00 AM.

CHANGEOVER AND CLOSING DAY PICK-UP PROCEDURES:

- Proceed directly to camper units for pick-up.
- Please make sure campers have checked out with the unit director, prior to departure.

(OVER)

CHAPERONED BUS/VAN ARRIVALS AND DEPARTURES

- Campers and families should arrive at the established location 30 minutes before the bus departs or arrives.
- Winona and Wyonegonic chaperons will wear a camp shirt for easy identification.
- The meeting locations are public places so please be aware of your surroundings and keep you children in your sight and control.
- Wyonegonic and Winona staff chaperones carry cell phones. Cell phone numbers are not provided to parents in advance as we prefer to communicate with you through the camp office.
- Parents are encouraged to contact the camp office at 207-647-3721 if a van/bus is delayed more than 30 minutes past the designated pickup/drop-off time.

*Protocol in the event a chaperone can project that a van/bus will be delayed more than 30 minutes:

- Chaperone contacts camp office.
- Camp office contacts the phone numbers provided by parent/guardian on the “Permission Form”

Winona Vehicle Supervision / Bus Policies

- All Winona vehicles carry cell phones, contact information and first aid kits.
- All vehicles of 15-passengers or more will have a camp staff member (other than the driver) trained in supervising campers, managing behavior, and enforcing safety rules.
- Events using buses (or any vehicle carrying more than 15 people), at least 3 staff members in addition to the driver should be on board, and one of those staff members shall provide directions, orientation, and explanation of emergency evacuation to the passengers.
- A notable exception to the above rules is that the camp nurse or director may transport campers to the doctor or the ER, using a camp approved vehicle.
- Parents are responsible to ensure that their children understand the chaperons are in charge of the camper’s safety and well being.
- In case of mechanical issues, chaperons will contact the camp office as soon as possible. The camp administration will then make a decision to resolve the situation. Possible solutions will include:
 - Wait for onsite repair.
 - Contact the bus company and have them dispatch a replacement bus.
 - Dispatch camp vehicles to pick up campers.The camp administration will use the above protocol* to notify parents if the delay will more than 30 minutes.
- In the event of distracting camper misbehavior, the second and subsequent staff members should immediately handle the situation so the driver is not distracted.
- If the distraction becomes acute, the driver should pull the vehicle off the road safely, and shut it down until the matter has been adequately handled.
- Camp should be contacted immediately to discuss the situation and possible options for resolution.

Possible solutions:

- Holding of vehicle until parents arrive to remove offending camper (s)
- Removing offending camper(s) and place on public transportation with camp chaperone at parents expense
- Continuing trip while camp notifies parents of damages and disruption which has occurred and that the camper(s) will be held responsible.